



St. Teresa of Calcutta Catholic School

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Sept. 24, 2020

Dear St. Teresa Families,

The Iowa Department of Education and Iowa Department of Public Health jointly released guidance for schools and local public health agencies regarding public reporting of COVID-19 cases, instituting limitations in accordance with the Family Education Rights and Privacy Act (FERPA).

The [new guidance](#) states:

- *Schools that have no cases can report zero cases*
- *Schools with 5 or fewer cases should not provide a specific count but can confirm there are cases within the school population*
- *Schools with counts of 6 or more cases can release specific case counts*
- *No other demographic identifiers should be included in the school-level release*

We are committed to safety and transparency while maintaining student privacy. We will adapt our reporting procedures to meet the new guidelines outlined above. Beginning immediately, we will report the number of active positive cases and the number of students and staff quarantined in our school each day. This report will be available in chart format on our school website and will be sent via email each day. We will no longer be sending a letter home to notify families of each case.

The new reporting guidelines allow our school to report in the following way:

- If there are 0 cases, the number "0" will be used.
- If there are 1-5 cases, "***" will be used.
- If there are 6 or more cases, the actual number of cases will be used.

Thank you for your support of our school. Please continue to pray for all those affected and an end to this virus. As always, please contact Mrs. Kriener or Mrs. Busarow with any questions **AND before your child returns to school after an illness.**

Yours in Christ,

Kristin Kriener, Principal
Jenni Busarow, Lead Teacher